



DOMESTIC RELATIONS – CLIENT INTAKE FORM

Date: _____

First Name: _____ Middle Name: _____

Last Name: _____ Maiden Name: _____

Date of Birth: _____ Social Security Number: _____

Date of Marriage: _____ Date of this separation: _____

Do you have a prenuptial Agreement? _____

Please circle any contact information below that we should not use.

Address: _____

Email address: _____

Phone: Home _____ Work _____

Cell _____ Fax _____

Employer: _____

Work address: _____

Occupation: _____

Preferred method of contact: (circle) cell phone/ email/ home phone/ regular mail



CHILDREN FROM THIS MARRIAGE

Name, Date of Birth, and current residence of each child for whom support is to be determined in this action:

<u>NAME</u>	<u>DATE OF BIRTH</u>	<u>CURRENT RESIDENCE</u>

PRIOR MARRIAGES

Name of Spouse	Date of Divorce	Place of Divorce



CHILDREN FROM PRIOR MARRIAGES

Name, Date of Birth, and current residence of each child for whom you are paying child support.

<u>NAME</u>	<u>DATE OF BIRTH</u>	<u>CURRENT RESIDENCE</u>	<u>Amount of Child Support paid</u>

FINANCIAL INFORMATION

<u>Monthly Income</u>	<u>You</u>	<u>Your spouse</u>
This year		
Last year		

Name and contact information for each person whom you know to have knowledge of your spouse's earnings and earning capacity:



ASSETS:

Real Estate

Primary Residence: \$ _____

how is title held? _____

Vacation/other home: \$ _____

how is title held? _____

state/county? _____

Investment real estate \$ _____

how is title held? _____

state/county? _____

Automobile/other vehicles (including Value) \$ _____

\$ _____

Cash/CD's \$ _____

Furnishings/Personal Property \$ _____

Stock options \$ _____

Brokerage/Investment accounts \$ _____

Interest in partnership or business \$ _____

Securities \$ _____

Other assets (specify: _____) \$ _____



Retirement Benefits:

Qualified profit sharing/401 K \$ _____
Qualified pension plan \$ _____
IRAs \$ _____
Deferred compensation plan \$ _____

AVERAGE MONTHLY EXPENSES

HOUSEHOLD:

Mortgage/rent payments	_____	Electricity	_____
Property taxes	_____	Natural Gas	_____
Property Insurance	_____	Water	_____
Telephone -residential	_____	Sewer/Garbage	_____
Telephone – mobile	_____	Lawn Care	_____
Repairs and Maintenance	_____	Pest control	_____
Cable TV/Internet	_____	Groceries	_____
Meals outside home	_____		

AUTOMOTIVE

Monthly payment	_____	Gasoline	_____
Repairs/ Maintenance	_____	Auto tags/ License	_____
Insurance	_____		



OTHER VEHICLES (boats, motorcycles, RVs, trailers, etc.)

Monthly payment _____ Gasoline _____
Repairs/ Maintenance _____ Auto tags/ License _____
Insurance _____

CHILDREN'S MONTHLY EXPENSES

Child care _____ School tuition _____
Tutoring _____ Private lessons _____
School supplies/expenses _____ Lunch money _____
Other educational expenses _____
Allowance _____ Clothing _____
Entertainment _____ Grooming/hygiene _____
Medical (out of pocket) _____ Gifts to others _____
Extracurriculars _____ Summer camps _____
Religious school _____ Diapers _____

OTHER MONTHLY EXPENSES

Dry cleaning _____ Out of pocket medical _____
Entertainment _____ Vacations _____
Clubs/dues _____ Charitable/Religious _____
Gifts/holidays _____ Recreational/fitness _____
Pet expenses _____ Alimony to former spouse _____
Child support _____



SEPARATE PROPERTY:

Real property, tangible personal property, intangible property and cash brought into the marriage by me or my spouse, inherited by me or my spouse during the marriage, or received as a gift by me or my spouse during the marriage:

<u>Property Description</u>	<u>Documents of Proof</u>	<u>Mine</u>	<u>Spouse's</u>	<u>Date Acquired</u>

